

TOWN OF HARVARD

TOWN HALL BUILDING COMMITTEE



Meeting Minutes – Meeting # 31– 16 July 2013, 7:00 PM - Town Hall

Attendees:

Members: Peter Jackson, Tim Bragan, Eric Broadbent

Others: John Sayre-Scibona, Marie Sobalvarro

1. Minutes - No minutes were available to approve.
2. Invoices - None to approve.
3. Public Comment - None
4. Project Cost
 - a. HVAC Issues - Eric has more questions on the reasons for eliminating the energy recovery wheel in the second floor air handler. He has been in contact with BER engineers on this issue. Fred Aponte's office wall is floor to ceiling. This is not needed and by using a lower wall, the HVAC system would be more efficient and would allow more light into his interior office. Adding a glass window in the wall would increase natural light. The storage room on the first floor (southeast corner) would not have a FCU. This room as well as the second floor room (cable), will be subject to temperature extremes because of its location and two windows. Consider a ductless system as proposed for the second floor.
 - b. Wainscot - The plan has been to remove the wainscot then replace after the walls are re-constructed. This would be a high expense. LLB proposes to replace only the top moulding (chair rail) and replace the wainscot with high impact gypsum wall board.
 - c. Building Management System - Newer programmable thermostats in place of BMS would save considerable costs. This is supported by WSP.
 - d. Security System - Tim B. has met with Chief Denmark and selected a system. Tim. will get an estimate.
 - e. Public Counters - Tim Bragan wants to move the counters from the bid documents into FF&E. He feels that he could get a lower cost by working with a local cabinetmaker. He will use LLB's design to get quotes.
 - f. Add alternates and Deducts - The list was discussed and approved in the following order:
 1. Cupola - ADD
 2. Energy Recovery - Second Floor - ADD (subject to further coordination between Eric, BER and WSP)
 3. Stage - DEDUCT

Roof material will not be on the list. The HHC will review at least three alternatives

4. Other Business: None

Meeting was adjourned at 8:35 PM

Pete Jackson